

## Manna Online Ordering

- 1) Sign onto [www.mannaorders.net](http://www.mannaorders.net)
- 2) You will sign onto the **Participant Sign In**
- 3) Our School # is: **193**
- 4) Your Participant Code is: **Please contact Sandy Wall for your Code!**
- 5) Your Password is: **Please contact Sandy Wall for your password!**
- 6) Click Submit after entering the above info. Please follow the directions as posted on the page.
- 7) Hit the link [Place an order](#)
- 8) Once you have completed your order, please submit your final order by hitting the [Click Here](#) at the bottom of the page.
- 9) You will have an opportunity to review your order, and change it, if needed. You will then hit the Submit button.
- 10) You will be given Order #. Please write this # on the outside of your envelope, so that we will know which order the check is for.
- 11) Once I have received your payment\*\*, your order will be processed.

**Payments for online orders may be dropped off at the MAIN School Office, or sent to school with your child. Payments for online orders not received by the school office on Thursday, will be processed the following week.**

**\*\*You now have the option of paying for your Manna order directly on the Manna web site, [www.mannaorders.net](http://www.mannaorders.net). You will enter in your checking account and routing number for payment. The Manna Group is a safe and secure site. Please note, that if your check is returned, due to insufficient funds, you will be charged a \$25.00 NSF fee.**

**Orders are typically ready for pickup on Wednesday's. When preordering, please specify in the NOTES BOX where you will pick up your order. Orders are delivered to Preschool, Kindergarten, and the Main School Office. Your child may pick up your order, as long as this years release form in on file!**

If you have any questions, please email me @ [sandyw1965@aol.com](mailto:sandyw1965@aol.com).

Thank you for supporting the Manna Program!

Sandy Wall